GDPR*ism*

Risk assessment template

Processing activity

Describe the processing activity for which you want to create a risk assessment.

Risk / Problem

Describe the potential risk or problem that you see in the processing. Consider what risks exist in relation to the protection of personal data.

Categories of data concerned

Which categories of personal data are affected by the processing?

Severity of the damage (need for protection)

Describe the worst-case scenario for the data subjects in the event of a data protection incident. Consider what the worst-case scenario would be for the data subjects if their data were unintentionally published or deleted.

Probability of occurrence

Describe the probability of a possible data protection incident. Consider how likely you think it is that the risks described will materialise. How likely do you think such an incident is?

Threshold value analysis

In risk management, a risk basically has two dimensions: Firstly, the severity of the loss and secondly, the likelihood of the event and consequential losses occurring.

Evaluate the potential risk using the table below.

Severity of the damage				
Maximum	🟧	🟧	🟥	🟥
Essential	🟧	🟧	🟧	🟥
Limited	🟩	🟧 X	🟧	🟧
Negligible	🟩	🟩	🟧	🟧
	Negligible	Limited	Essential	Maximum
	Probability of occurrence			

Severity of the damage:

- **Negligible:** Those affected may suffer inconvenience, but they can overcome this with a few problems.
- **Limited**: Those affected may experience significant discomfort, which they can overcome with some difficulty.
- **Essential**: Those affected may suffer significant consequences that they can only overcome with serious difficulties.
- **Maximum**: Those affected may suffer significant or even irreversible consequences that they cannot overcome.

Probability of occurrence:

- **Negligible:** Based on current expectations, no damage can occur.
- **Limited**: Damage may occur, but based on experience to date and the prevailing circumstances, this seems unlikely.
- **Significant**: Based on previous experience and the circumstances, the occurrence of damage appears possible but not very likely.
- **Maximum**: The occurrence of damage appears to be possible and highly probable based on experience to date and the given circumstances.

Source:
Document "Risk analysis and data protection impact assessment" by the Bavarian State Commissioner for Data Protection

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Risk categorisation

The risk classification according to the table of the threshold value analysis is as follows:

High risk	
(Normal) risk	
Low risk	

Technical and organisational measures

Describe the technical and organisational measures you have implemented or plan to implement to mitigate the risk for the data subjects.

Conclusion / final assessment

Carry out a final assessment according to the information provided.